



Last Saturday of the Month @ Market Corner!

Dear Applicant,

We have pleasure in enclosing an application form for your attention.

We hope you find this pack easy to use and join with us on another quality event at Leicester Market

Thanks once again for your support

APPLICATION FORM - Please use Block Capitals to fill in the form

Company Name: (If applicable)		
Contact Person:		Title: Mr [] Mrs [] Miss [] Other
Mailing Address:		
Town/City:		Postcode:
Tel:	Mobile:	E-mail:

Brief Description of Merchandise

(STRICTLY AUTHENTIC VINTAGE GOODS ONLY)

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YOUR VINTAGE STALL

Please tick your requirements:-

(PLEASE NOTE - We provide a secure Umbrella with optional side & back sheets.
Power for lighting is available FREE of charge)

Single Stall
3m x 3m

@ £20.00

Double Stall
3m x 6m

@ £32.00

Table Hire (optional)

1 x Table Hire = £3.00

Amount Required:

Total £:

**BOOK 2 dates get Saturday March 31st
FREE**

Jan 28th

Feb 25th

BOTH
+ Mar 31st (£40 / £64)
FREE

Mar 31st
ONLY

GRAND TOTAL

Attach a Cheque for the correct amount payable to 'Leicester City Council'

You will be contacted by the Market to confirm your application has been successful and with a receipt of payment

FURTHER ENQUIRES

TEL: 0116 223 2371

MAIL: joseph.hakin@leicester.gov.uk

TERMS AND CONDITIONS – Leicester’s Vintage Market

- 1) **Hours of Permitted Trading:** 9.00 am – 4.30 pm
a) (During these times Staff should remain at their stall)
- 2) **Setting up times:** 8.15am – 9.30am
a) (Your Stall must be ready for a very basic inspection by 10.15am: Market Place loading road to be fully cleared of vehicles by 10.45am)
- 3) **General Guidelines**
 - a) Allocation of stalls and sites will be at the discretion of the Site Managers. No discussions will be entered into.
 - b) All stall holders must adhere to all Health & Safety guidelines relating to stall set up and Fire Briefings
 - c) Stallholders will be responsible for providing all other equipment required & to have prior agreement with Market Staff
 - d) Staff need to be 16 years or older and be eligible to work in the UK
 - e) Behaviour deemed in-appropriate and not conducive to fair trading may lead to the trader being asked to cease trading
 - f) Refuse is not permitted to be built up during trading times
 - g) Your area is to be left clean and damage free at the end of trading
 - h) By participation your details will be stored in accordance with the Data Protection Act and you agree to be contacted with similar Market Events/News
- 4) **Cancellation of Stalls**
 - a) All stall booking payment is strictly non-refundable due to cancellation by applicants
 - b) The Stallholder shall not have any claim against the Organiser in respect of any loss or damage upon the event’s failing (for whatever reason) to be held or the Event’s venue being or becoming wholly or partially unavailable for the holding of the Event for whatever reason.
 - c) The Organiser will not be responsible for any loss or damage to personal property or cash. Leicester Market is not liable for loss of revenue to the stallholders in any circumstances whatsoever.
- 5) **Postponement or Abandonment**
 - a) The Stallholder shall not have any claim against the Organiser in respect of any loss or damage upon the event’s failing (for whatever reason) to be held or the Event’s venue being or becoming wholly or partially unavailable for the holding of the Event for whatever reason.
 - b) The Organiser will not be responsible for any loss or damage to personal property or cash. Leicester Market is not liable for loss of revenue to the stallholders in any circumstances whatsoever.
- 6) **Liability**
 - a) The Stallholder shall effect at its own personal insurance if required against loss, damage or injury to goods and persons. Public liability insurance only is provided.
 - b) The Organiser shall not be liable for any loss or damage (including consequential or indirect loss or damage) suffered by the Stall holder whether such loss or damage arises from breach of a duty in contract or tort in any other way (including loss or damage from the Organiser’s negligence) and which shall include (but not by way of limitation) loss of profit; loss of contracts; loss of or damage to property or goods of the Stall holder or any other person; or personal injury to the Stall holder or any other person (but only so far as such injury is not caused by the Organiser’s negligence).
- 7) **Risk Assessment & Fire Precautions**
 - a) Exhibitors /traders must comply with all instructions given by the relevant authorities to avoid the risk of fire or any other risk.
 - b) All electrical appliances must be in safe working order and PAT tested within the last 12 months; otherwise connection to electricity supply will not be possible.
 - c) If any items or display is considered a risk to either shopper or trader a full Risk Assessment must be completed and submitted in advance
- 8) **Items for Sale**
 - a) It is required by law, that you clearly display your price list for the general public to view.
 - b) All stall holders must fully comply with Sales of Goods Act and all related Trade Description Acts
- 9) **Leicester Markets reserves the right in their absolute discretion to make any changes or cancellations it considers necessary.**

I confirm that I have read the terms and conditions and agree to abide by them.

Signature..... Date.....

Print NamePosition

Please complete and return to (Including Cheque)

**Leicester’s Vintage Market, C/o Leicester Market, 3rd Floor Market Centre,
Market Place, Leicester LE1 5HQ**