



Leicester Markets

3rd Floor Market Centre
Market Place Leicester
East Midlands LE1 5HQ

Tel: 0116 223 2372

Fax: 0116 223 2374

Dear Sir / Madam,

Re: Become a market trader

Leicester's Markets would like to take this opportunity to thank you for your enquiry regarding possible trading at one of our markets.

Please find enclosed an information pack about our markets and how you too can become a successful trader.

To become a market trader is extremely easy and provides you with the opportunity to start up your own business with very little cost.

Our friendly Market Officers are on hand to guide you through the setup of your new business, during your first day's trading our Market Officers will periodically visit your stall(s) to ensure you have settled in and are comfortable in our new surroundings, and to give advice about any problems you may find you are having.

Should you have any further queries or wish to make an appointment with somebody who can advise then please feel free to contact us. We will be more than happy to help.

Good Luck.

Leicester Markets

Customer Care Centre
Tel: 0116 223 2377

Beaumont Market
Tel: 0116 223 2378



Market Trader

Start up pack



Leicester Markets

Starting up is easy

To begin trading on our markets is extremely easy and involves very little cost.

Steps to Trading:

- Decide what you would want to sell
- Look for a regular supplier
- Think about the days you want to trade
- Find out which market you want to trade from
- Purchase Public Liability Insurance (This can be obtained at our markets for £70 for 12 months cover from the National Market Traders Federation)
- Visit the market between 07.30 and 08.00 at the Customer Care Centre (Leicester market) or Supervisors Office (Beaumont Leys)
- You can then be allocated a stall on the same day
- You set your stall up and begin trading
- Mid morning the Inspector will collect your rent from your stall

It's as simple as that!

If you want a permanent stall i.e. the same stall each day / week then you can apply either by tender (Leicester Market) or in writing (Beaumont Leys Market) during the first week in every month

Leicester's Markets

We currently operate the following markets:

Leicester Market

Open 6 days a week (Monday to Saturday)
261 stalls each day – stalls provided
Stall costs vary from £8.50 (Mon) to £35 (Sat) per day.

Leicester Indoor Market

Open 5 days a week (Tuesday to Saturday)
78 units each day – stalls provided
Stall costs vary from £35.00 to £135.00 per week

Beaumont Leys Market

Open 4 days a week (Wednesday to Saturday)
60 stalls per day – stalls provided
Stall costs vary from £8.10 Weds to £18.10 Sat

Beaumont Leys Sunday Market

Open Sundays
150 stalls per day
Rents vary from £8 (Car Boot) to £14.00 (Stalls) per day



Becoming a trader on Leicester Market... ...is as easy as one, two three!

1 2 3

1. Arrange your stock supply

- From a supplier or wholesaler
- From home, if selling second hand or bric-a-brac

2. Get Market Traders Insurance

- Wendy Fairs: £50.00 for 12 months
- National Market Traders Federation: £70.00 for 12 months

3. Start TRADING!

- Attend Leicester Market or Beaumont Leys Market between 7:30 – 8:00am
- Bring **two** forms of identification. Stalls are allocated at 8:00am
- Start trading!

STALL PRICES START FROM £12.00 PER DAY

(You may qualify for a “New Trader” discount and other special offers)

If you want a permanent stall i.e. the same stall each day / week then you can apply either by tender (Leicester Market) or in writing (Beaumont Leys Market) during the first week in every month

Enquiries and Comments

Personal callers may be seen at the Leicester Market Customer Care Centre, which is based on the outdoor market. It can be found on the perimeter of the market, opposite The Nationwide Building Society.

Postal address

Leicester Markets,
Market Centre,
3rd Floor, Market Place,
Leicester, LE15HQ.

Indoor Market Office 0116 223 2375

Customer Care Centre 0116 223 2377,

Beaumont Leys Market 0116 223 2378,

E-Mail markets@leicester.gov.uk

Fax 0116 223 2374

Rules & Regulations

1. **GOODS TO BE SOLD.** Only goods defined on the license are permitted to be sold. No other articles are to be displayed on the stall. Change in merchandise shall require a new licence application to be made for each stall.
2. **PAYMENT OF FEES.** Tolls for use of the stall must be paid each day on demand.
3. **MARKET HOURS.** Trading hours shall be from 07.00 to 18.00 hours on each Market Day. Goods are not permitted on the market prior to 0500 hours or remain after 1830 hours. Skips or Boxes for storage will not be accepted after 1800 hours. Stalls not occupied by 09.00 will be offered to a casual trader for the day. The council shall not be liable for any losses incurred should the Markets Manager cancel the market on any given day.
4. **NON-OCCUPATION OF THE STALL** In the absence of the licensee, the licensee shall be liable for the difference between the tendered fee and basic stall rent if seven days notice of absence has been received in writing. Absence for certified sickness shall be allowed for a period not exceeding 6 occasions, each occasion not exceeding one week, in any one Market year (01 January to 31 December).
5. **TRANSFER OF STALLS & SUB-LETTING** Proof of ownership of goods for sale may be required at any time. Continuous occupation of stall for ten years may allow the license to be transferred on the grounds of ill health or retirement. On transfer no licensee shall be allowed to trade on any of the Council's Markets for a period of 5 years.
6. **NO CHILD BELOW 16 YEARS OF AGE SHALL BE EMPLOYED IN ANY CAPACITY ON THE MARKET OR ALLOWED BEHIND STALLS FOR PART OR ALL OF THE TRADING HOURS.**
7. **THE LICENSEE SHALL BE RESPONSIBLE FOR THE BEHAVIOUR OF ALL PERSONS ON HIS STALL AND BE ACTIVELY ENGAGED IN THE BUSINESS.** The licensee shall comply with the City Council's shopper's charter.
8. **GENERAL PROVISIONS** Every trader must display a name board and prices of goods offered must be in large plain figures. All goods must be stored, exhibited, or exposed for sale within the defined area of the stall. Clothing must be hung under conditions determined by the Markets Manager. The licensee shall be responsible for the removal of trade refuse. The nailing, screwing, stapling or other fixing of any device into council property is strictly forbidden. No heating or lighting equipment is permitted other than that installed by the council.
9. **REGULATION OF TRAFFIC** No vehicle may be left in the Market Place after being loaded or unloaded.
10. **NOTICE TO TERMINATE OR SUSPEND** The council is not liable for any loss or damage to property however caused. The licensee is required to have public liability insurance and products liability insurance. A licensee is required to notify in writing a change of address.
11. **BREACH OF RULES AND REGULATIONS** In the event of any breach of these conditions the Markets Manager may suspend the licensee from standing for such a period, as he thinks fit. Any notice required to be served by the council shall be deemed to be served if delivered personally to the licensee or if sent by post to the licensee's last known address.

PLEASE NOTE THAT THIS IS A SUMMARY OF THE FULL REGULATIONS.

Full Regulations available on request, from The Market Office, 3rd Floor Market Centre, Market Place, Leicester. LE1 5HQ